



2024-2025 Income Verification for Tax-Filers

A. STUDENT / CONTRIBUTOR INFORMATION

Student Last Name

First Name

MI

LIU ID Number

Contributor, if other than student: Name _____ Relationship to the student: _____

B. INCOME VERIFICATION FOR TAX FILERS

This form is for students, parents or spouses that filed or will file a 2022 IRS 1040 tax return. Although you provided consent, the FAFSA was unable to pull in your income and tax information directly from the IRS. Please provide a signed copy of your 2022 IRS 1040, including schedules 1, 2 and 3 if filed.

If your IRS 1040 is not available, a 2022 IRS Tax Return Transcript may be obtained through:

- Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.

If you are completing this form because you filed joint taxes in 2022, but are divorced or separated now, please submit your full signed and dated IRS 1040, including all schedules and supporting documents such as W2s.

Please provide us with an additional information we may need to complete your verification:

C. CERTIFICATION

We certify that all the information reported on this worksheet is complete and correct. We understand that if we purposely give false or misleading information, we could be fined, jailed, or both.

Student's Signature

Date

Parent's/Spouse's Signature

Date

This form must be completed and then signed and dated by the student and a parent for dependent students.

For your security and convenience please upload the completed form, and attachments if needed, at <https://apply.liu.edu/documents/>