

COMPUTER LITERACY SCHEDULE - DEC. 2020 TO JAN. 2021

(*) To schedule an appointment email: Bkln-testing@liu.edu

Please include your first and last name, your LIU id #, and preferable date(s)/time(s) for your appointment based on the schedule below. Appointments are on a first-come, first-served basis. If you prefer to schedule an in-person exam, please let us know.

- Self-enroll in the 'Testing Center' Community using your BlackBoard account; follow these steps:

Sign-in into your BB => click on the "Community" tab => on the "Organization Search", type "Testing Center" and "Go" => Then, under the "Testing Center" search result, click the arrow next to it and go to "Enroll" => when prompted, type the access code: **T&STCentEr01**

- On your test date, please have a Zoom account set, photo-Id and your LIU Id number. Allow yourself one hour to complete the test.

- The exam has four sections: 1. MS Windows, 2. MS Word, 3. Internet/e-mail and 4. Information Literacy skills For information and sample topics/questions, visit:

<https://liu.edu/brooklyn/academics/Centers/Testing-Center/Computer-Literacy-Requirements/Sample-Topics>

- A passing score of 70% is required for sections 1, 2, 3 only. LIU Brooklyn is also testing information literacy competencies. Scores on these questions are for informational purposes only.

| <u>DATE</u> | <u>DAY</u> | <u>TIME</u> | <u>LOCATION</u> |
|-----------------------------|------------|---------------------------------|---|
| <u>DECEMBER 2020</u> | | | |
| 12/1 | Tue | 11am, 12pm, 1pm, 2pm or 3:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 12/5 | Sat | 10am, 11am, 12pm, 1pm or 2:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 12/7 | Mon | 12pm, 1pm, 2pm, 3pm or 4:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 12/8 | Tue | 11am, 12pm, 1pm, 2pm or 3:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 12/12 | Sat | 10am, 11am, 12pm, 1pm or 2:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 12/14 | Mon | 12pm, 1pm, 2pm, 3pm or 4:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 12/15 | Tue | 11am, 12pm, 1pm, 2pm or 3:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 12/19 | Sat | 10am, 11am, 12pm, 1pm or 2:00pm | (*)Remote - Email: Bkln-testing@liu.edu |

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| <u>DATE</u> | <u>DAY</u> | <u>TIME</u> | <u>LOCATION</u> |
|------------------------------|------------|---------------------------------|---|
| <h2><u>JANUARY 2021</u></h2> | | | |
| 1/9 | Sat | 10am, 11am, 12pm, 1pm or 2:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/11 | Mon | 12pm, 1pm, 2pm, 3pm or 4:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/12 | Tue | 11am, 12pm, 1pm, 2pm or 3:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/14 | Thurs | 10am, 11am, 12pm, 1pm or 2:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/15 | Fri | 10am, 11am, 12pm, 1pm or 2:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/16 | Sat | 10am, 11am, 12pm, 1pm or 2:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/18 | Mon | 12pm, 1pm, 2pm, 3pm or 4:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/19 | Tue | 11am, 12pm, 1pm, 2pm or 3:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/23 | Sat | 10am, 11am, 12pm, 1pm or 2:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/25 | Mon | 12pm, 1pm, 2pm, 3pm or 4:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/26 | Tue | 11am, 12pm, 1pm, 2pm or 3:00pm | (*)Remote - Email: Bkln-testing@liu.edu |
| 1/30 | Sat | 10am, 11am, 12pm, 1pm or 2:00pm | (*)Remote - Email: Bkln-testing@liu.edu |