



2012-2013 Verification Worksheet

Last Name _____ First Name _____

Student ID# _____ Date of Birth _____

What Is Verification?

Your application was selected for review in a process called "Verification". The office of Integrated Student Financial Services must compare information from your FAFSA with information you provide on this worksheet and other documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

What You Should Do:

1. Obtain a **2011 Federal IRS Tax Return Transcript and W-2 forms** for yourself, your spouse (if married) or your parents/stepparent (if dependent). The U.S. Department of Education no longer allows a preparer's copy of tax returns to satisfy the Verification requirement. You may order a **TAX RETURN TRANSCRIPT** from the Internal Revenue Service online at www.irs.gov or by phone at 1-800-908-9946. Note: If you used the IRS Data Retrieval tool to transfer your IRS income data to your FAFSA, you may not have to submit the IRS Tax Return Transcript.
2. Fill in and sign this worksheet—you and at least one parent (if dependent) must sign the certification on page 2 of the worksheet.
3. Review your Student Aid Report (SAR), information request letters from the Office of Integrated Student Financial Services and the second page of this worksheet to see if you need to submit other documentation (such as citizenship documentation, proof of receipt of food stamps (SNAP), proof of child support paid, etc.)
4. Submit the completed worksheet, tax return transcripts and any other documentation to the Office of Integrated Student Financial Services.
5. After a financial aid representative reviews your information, you could be asked to submit additional documentation. When all the information has been reviewed and any necessary corrections made, you will be notified about your financial aid awards and payments.
6. Please submit **photocopies** of original documents since, once received, they will become a part of your permanent file at Long Island University.

Note: Please fill in all the appropriate areas

I. Household Size:

Dependent Students

Fill out the information below about the people whom your parent(s) will support (which includes money, gifts, loans, housing, food, clothes, car, medical, dental, and college costs) between July 1, 2012 and June 30, 2013. Include:

- Yourself
- Your parent(s) or Step-parent
- Parents' dependent children (if they will receive more than half of their support from your parents)

Independent Students

Fill out the information below about the people whom you will support (which includes money, gifts, loans, housing, food, clothes, car, medical, dental, and college costs) between July 1, 2012 and June 30, 2013. Include:

- Yourself
- Your spouse
- Your dependent children (if they will receive more than half of their support from you)

Include other people only if they lived and received more than half of their support from you [your spouse or your parent (s)] and will continue to provide more than half of their support from July 1, 2012 - June 30, 2013.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parents(s), who will be attending at least half time between July 1, 2012 and June 30, 2013, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate sheet.

Name of Family Members	Age	Relationship to Student	Name of School or College in 2012-13 <i>DO NOT include Parent(s) in College</i>
		SELF	LIU

II. Student's (and Spouse's) Income & Benefits Information:

Check the appropriate boxes below and provide the requested information and documents:

- I/we used the IRS Data Retrieval Tool to transfer my/our 2011 income information to the FAFSA and made no further changes to the information.
- I/we did not (or could not) transfer my/our 2011 income information to the FAFSA using the IRS Data Retrieval Tool. I/we have attached a copy of my/our **2011 IRS Tax Return Transcript(s)**.
- I/we did not and were not required to file a 2011 Federal Income Tax Return. (Attach your **W-2 Forms or 1099** from all sources of earned income. Please list sources and amount of any earned income received in 2011 for which there is no Form W-2 or Form 1099.)

Sources of Income	2011 Income
	\$
	\$
	\$

- In 2010 or 2011, I/we received **food stamps (SNAP)** benefits. (Attach a copy of your EBT pay history.)
- I/we paid **child support** in the amount of \$_____ for 2011 to _____
(yearly total) *(Name of child support recipient(s))*
 residing at _____ for the following children: _____
(recipient's address) *(list name of each child)*

Funds received for child support and other untaxed income. See Question 44 of the Free Application for Federal Student Aid (FAFSA)

Sources of Untaxed Income	2011 Amount	Sources of Untaxed Income	2011 Amount
Unemployment Benefits (up to \$2400)	\$		\$
Workman's Compensation	\$		\$
Untaxed Pensions	\$		\$

III. Parents' Tax Form Information:

Check the appropriate boxes below and provide the requested information and documents:

- I/we used the IRS Data Retrieval Tool to transfer my/our 2011 income information to the FAFSA and made no further changes to the information.
- I/we did not (or could not) transfer my/our 2011 income information to the FAFSA using the IRS Data Retrieval Tool. I/we have attached a copy of my/our **2011 IRS Tax Return Transcript(s)**.
- I/we did not and were not required to file a 2011 Federal Income Tax Return. (Attach your **W-2 Forms or 1099** from all sources of earned income. Please list sources and amount of any earned income received in 2011 for which there is no Form W-2 or Form 1099.)

Sources of Income	2011 Income
	\$
	\$
	\$

- In 2010 or 2011, I/we received **food stamps (SNAP)** benefits. (Attach a copy of your EBT pay history.)
- I/we paid **child support** in the amount of \$_____ for 2011 to _____
(yearly total) *(Name of child support recipient(s))*
 residing at _____ for the following children: _____
(recipient's address) *(list name of each child)*

Funds received for child support and other untaxed income. See Question 44 of the Free Application for Federal Student Aid (FAFSA)

Sources of Untaxed Income	2011 Amount	Sources of Untaxed Income	2011 Amount
Unemployment Benefits (up to \$2400)	\$		\$
Workman's Compensation	\$		\$
Untaxed Pensions	\$		\$

IV. Certification

I (We), the undersigned certify that all information presented on this Verification Supplement is complete and correct.

Student's Signature

Date

Parent/Spouse Signature

Date