

STEM OPT RESPONSIBILITIES AGREEMENT

PERSONAL INFORMATION			
Last Name	First Name		
LIU Post ID Number	STEM OPT Dates		

STEM OPT APPROVAL PERIOD

- I understand I must work in a paid position for an E-Verify employer for at least 20 hours per week.
- * I understand that my STEM extension begins the day after my OPT ends and lasts an additional 17 months.
- * I understand I must work in a position related to my STEM degree.

CHANGING EMPLOYERS WHILE ON STEM OPT

- * I understand I cannot work for any employer that is not an E-Verify employer.
- * I understand I can change employers while my STEM extension is pending with USCIS, as long as the employer is Everify, I report the change to my DSO, and I send an amended I-765 form to the USCIS Service Center with a letter explaining the change, the new employers e-verify information and a copy of my USCIS receipt notice.
- * I understand I am only allowed one STEM OPT cycle per for my entire period of studies in the U.S.

STUDENT REPORTING RESPONSIBILITIES

- * I understand I am responsible for submitting a validation report to the ISS office every six months from the date my STEM OPT begins, within 10 days of the reporting date. This report must include: full legal name, SEVIS ID number, current mailing and residential address, name and address of my current employer, date I began working with my current employer.
- * I understand I am responsible for reporting any loss of employment to the ISS office immediately.
- * I understand I am responsible for submitting an employer verification form to ISS with my employer information and any changes made in regards to my employer and/or employer contact information throughout my STEM OPT period.
- * I understand I am responsible to report any changes in my legal name or residential or mailing U.S. address to ISS within 10 days of making the change.
- * I understand if I choose to permanently leave the U.S. and not utilize my STEM OPT time I must inform the ISS office immediately and that my I-20 will be completed.
- * I am aware that I may not be unemployed for more than 90 days during my OPT period and an additional 30 days during my 17 month extension, a total of 120 days for my entire post completion OPT and STEM OPT.
- * I understand I am responsible to send a validation report (STEM Employment Verification Form) to the ISS office every six months starting the date the STEM extension starts. This report is due within 10 days of the reporting date.

TRAVELLING AND STEM OPT

- * I understand I cannot travel outside of the U.S. if my OPT EAD has expired and my STEM request is pending.
- I understand that ISS does not recommend I travel while on STEM OPT.
- * If I decide to travel I must make certain that I have the following:
 - ✓ Valid visa; travel signature on your I-20; EAD card; and letter from you employer

IMPORTANT INFORMATION REGARDING YOUR OPT

- ✓ Track OPT package at www.USPS.com: tracking #
- Check OPT application status online: USCIS will send you a receipt within two to four weeks of their receiving your application. This receipt will have an EAC Number on it; you can use this number to track the status of your application online at: https://egov.uscis.gov/cris/Dashboard.do.

I have spoken to an International Student Advisor and DSO and I understand the terms of my F-1 OPT status. I understand that I am responsible for maintaining my legal status in the United States and I understand the rules related to my F-1 status while I participate in OPT. I understand that by not abiding by policies and regulations put forth by USCIS and ICE in regards to OPT may put my immigration status in jeopardy and may also put my employer at jeopardy. It is my responsibility to consult the International Student Services (ISS) Office with questions about my F-1 status.

Student Signature	Date	