

Thank you for your interest in becoming a Senator in the Student Government Association (SGA).

All eligible students must go through the following process to be eligible for a possible appointment:

1. Students must attend and announce themselves at three consecutive SGA meetings before becoming eligible for appointment.
2. Students must meet all requirements stated in this packet and, after having obtained necessary signatures, must return this completed packet to the SGA at the next SGA meeting.
3. At the third meeting, prospective students will stand before the Senate and E-Board (and present themselves in New Business), prepared to answer questions related to their involvement in the SGA.

A majority vote by the Senate in favor of the appointment will result in approval of appointment. Once students are officially approved by the Senate for appointment, they are granted full voting rights and duties of an SGA Senator.

The duties and rights are as follows:

1. All Senators must be in attendance at both the general SGA meeting and the separate Senators' meeting.
 2. The Senate shall vote on issues concerning the student body at our Senators' Meeting.
 3. The Senate is responsible for the approval of allocations of funds from the SGA budget to organizations and projects for the purpose of campus and student advancement.
 4. Senators must serve in appointed committees and subcommittees. This includes attending a weekly committee meeting and participating in that committee's projects.
 5. Every member of the SGA must support, through planning and attendance, the activities, projects, and programs that the SGA is involved in.
 6. Each Senator is required to serve at least three office hours each week, which will be recorded by the Executive Officer.
- a) Office hours can be defined as carrying out delegated responsibilities, including but not limited to: meeting with committees and/or subcommittees, working in the Senators' Office, sitting at the outreach tables, promoting events, meeting with administration, planning events and developing ideas for the advancement of campus morale.

NOTE: This is a demanding and rewarding position. Neglect of any of the above stated responsibilities by any Senator can be grounds for immediate removal and/or other disciplinary actions.

RULES

- All petitions can only be signed by current C.W. Post Students.
- ALL CANDIDATES MUST COLLECT SIGNATURES FOR THEIR PETITION IN PERSON.
- Only campus issues and concerns can be debated.
- All deadlines presently specified and those to be specified (in writing) will be adhered to by all candidates.
- All those who register must sign the attached compliance statement to show they understand all information in this packet.
- At least 75 supporting signatures are required for the petition. Signatures will be randomly checked for CW Post student status. It is recommended that all prospective senators obtain more than 75 signatures. Nicknames of students will not be valid on a packet, as they cannot be verified. Students must sign their own name as a supporter of the candidate; therefore a student studying abroad cannot support a candidate.
- Any prospective senator found to be engaging in dishonesty, including but not limited to, illegitimate signatures will automatically be removed from the selection process that semester.
- If a prospective senator has been denied, the senator can then re-present themselves, if they choose, at the next two consecutive SGA meetings for a revote. If they are still not approved they will then be allowed to reapply the following semester.
- If for some reason you cannot fulfill the duties of a Senator (and have already been appointed), you must send a leave of absence to the SGA President and Advisor, to be filed for future reference. Students who write the leave of absence must list their reasoning for their leave as well as the date of return. This leave absolves you of the Senator Registration and approval, granted that you will be returning in the upcoming semester.
- All prospective Senators must be in good academic standing, maintaining a cumulative GPA of 2.5 and, if appointed, must continue this standing throughout their term.
- All prospective Senators must be in good judiciary standing and, if appointed, must continue this standing throughout their term.
- All prospective senators must come to the Student Court, in Hillwood Commons, on the Tuesday after they present themselves for the third time at the general SGA meetings at 6pm to hear the results of the vote.

COMPLIANCE STATEMENT

I _____ HEREBY STATE THAT I HAVE RECEIVED THE RULES GOVERNING THE REGISTRATION PROCESS FOR SGA SENATOR REGISTRATION, HAVE FULLY READ AND UNDERSTOOD THE RULES AND REGULATIONS, AND AGREE TO COMPLY WITH ALL RULES AND REGULATIONS GOVERNING THE ELECTION.

SIGNATURE OF THE CANDIDATE

SIGNATURE OF THE SGA PRESIDENT

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