

STUDENT CLINICAL SUBMISSION PROCEDURES

PLEASE NOTE:

THERE IS A TWO WEEK (10-15 DAYS) TURNAROUND PERIOD

FOR CLINICAL PROCESSING. PLEASE FOLLOW THESE STEPS:

- ✓ **SIGN**THE LOG.
- ✓ REVIEW/COPY FORMS & SUPPORTING DOCS FOR YOUR FILES.
- **OBTAIN**TRACKING FORM FOR MISSING DOC, WHERE APPROPRIATE
 - ANTICIPATE A CALL FROM STAFF WITHIN THE SET TIMELINES CONFIRMING YOUR MEDICAL INFORMATION RECEIPT IS READY FOR PICK-UP

THANK YOU FOR YOUR PATIENCE!