

Guidelines for Instructional Innovation Grants Teaching and Learning Initiative (TLI) Long Island University

February 2013

We are very pleased to announce continued funding by the Vice President for Academic Affairs to the TLI Instructional Innovation Grant program for academic year 2013-2014. Single awards will range from a minimum of \$500 to a maximum of \$5000.

The Instructional Innovation Grant is intended to provide seed money to full-time faculty members who wish to experiment with and explore new methods of instruction that enhance student learning. Applications from individual faculty members are welcome. In addition, joint applications from two or more faculty members are acceptable within departments and programs, as well as across departmental, program, divisional, and school lines. TLI will fund projects for enhancing teaching methods and strategies in courses at the undergraduate or graduate level. For example, grant monies may be used to restructure an existing course and to obtain materials for the development and implementation of new pedagogical strategies that directly contribute to improved teaching and learning. TLI also encourages and supports projects that include interdisciplinary and cross-disciplinary endeavors, as well as teaching and learning research projects that may culminate in publication in the literature of higher education. (Please note that funding is not intended to support faculty stipends for curriculum development; purchase of equipment that is already available on campus, e.g., audiovisual equipment or departmental equipment that should be pursued via a capital request through the dean's office; field trips for students, or student/faculty conference participation. Information regarding available technologies may be found on the Information Technology Resource Center website at <http://it.liu.edu/ITRC>.)

The TLI will consider continuing grant support for existing Instructional Innovation grant projects funded last year. The maximum single award for continued funding will be determined on a case-by-case basis. The application process for continuing grant support is described below.

Beginning in February 2013, the TLI Advisory Committee (see list below) will welcome faculty applications for review and evaluation. The deadline for application is Friday, March 29, 2013. **The faculty member must include with the grant application his/her department chairperson's written approval of the proposed project.**

Faculty members will receive notification of awards and amounts no later than May, 2013 for implementation of projects in fall 2013. Projects are normally to be completed within one academic year.

Preparation of New Proposals

Faculty members wishing to apply for funding should prepare a brief proposal (3-5 pages maximum) with the following sections:

- Rationale – Why should the project be done? How will the project impact teaching and learning within the University?
- Methodology – What will be done and how? Who is involved and what will they do? How might you get other faculty members involved if you are successful?
- Timeline – When will various milestones occur?
- Resources Needed – What resources are needed for the project and how much does it cost? Create a project budget that justifies TLI funding.
- Outcomes – What are the expected teaching/learning outcomes of the project? How will the results be disseminated throughout the University, or possibly to the larger higher education community?
- Assessment – What will you do to determine the success of your project? Assessment of each funded project will be required to demonstrate its accomplishments and impact on student learning. Please describe the evaluation design, including proposed instrumentation, for your project.

To facilitate the blind review process, please refrain from using any personal identifiers in the body of the proposal.

If funded, award recipients are expected to prepare a status report on the progress of the initiative at the end of the fall and spring semesters. This need not be extensive, but it should cover what has been accomplished to date and detail any changes in the overall plan presented in the proposal. Also, awardees will be expected to attend and present at various sessions supported by TLI for faculty, e.g., New Faculty Welcome each fall, TLI conferences and discussion groups, etc. These are seen as opportunities to share results and to inspire other faculty members to propose new projects.

Examples of proposals that were previously funded may be viewed at <http://www.liu.edu/Academic-Affairs/TLI/Instructional-Innovation-Grant>.

Applications for Continuing Support for a Funded Project

In some cases, projects may not be completed within one academic year. Investigators may apply for continued funding not to exceed one additional academic year. The application for continuing support for an existing Instructional Innovation project should include the elements described above for a new project. In addition, the application should describe progress to date in achieving the original stated goals of the project; the impact of TLI funding in achieving those goals; how the additional funding will be used; the outcomes of the project to date, and assessment results to date. Continuing support is also contingent upon prior submission of the project status report by the stated deadline.

Evaluation of Proposals

After the March 29, 2013 grant deadline, the TLI Advisory Committee will meet to discuss and evaluate new proposals using a blind review process. Proposals will be judged using the criteria outlined below:

- Adherence to application guidelines stated above
- The academic merit and pedagogical goals of the project in relation to the mission of the department/program and the University
- The feasibility of the plan and the timetable
- The availability of resources and research facilities
- The demonstrated need for funding via budget justification
- The appropriateness of the project assessment plan

The TLI Advisory Committee may contact the grant applicant for additional information, or to request minor revisions to the document. In addition, awards will be made based upon the number of proposals received and total available funding.

Applications for continuing support for existing Instructional Innovation grant projects will be considered concurrently using a similar (non-blind) review process.

Prior Instructional Innovation Grant Recipients

The Instructional Innovation Grant is competitive, as evidenced by the following acceptance rates:

AY 2007-2008

Applications = 16
Projects Funded = 4
Acceptance Rate = 25%

AY 2008-2009

Applications = 9
Projects Funded = 2
Acceptance Rate = 22%

AY 2009-2010

Applications = 12
Projects Funded = 3
Acceptance Rate = 25%

AY 2010-2011

Applications = 6
Projects Funded = 2
Acceptance Rate = 33%

AY 2011-2012

Applications = 8
Projects Funded = 4
Acceptance Rate = 50%

AY 2012-2013

Applications = 11
Projects Funded = 2
Acceptance = 18%

Contact Information

Submit the completed grant application *electronically* to Ms. Pat Harvey, Project Coordinator, at patricia.harvey@liu.edu. For assistance with questions related to the grant application, please use the email address provided, or call Pat Harvey at 516-299-3567.

TLI Advisory Committee, AY 2012-2013

Mark Birchette, Associate Professor of Biology, Conolly College of Liberal Arts & Sciences, LIU Brooklyn; Coordinator of Faculty Development Projects, TLI

Martin Brown, Associate Dean, Arnold & Marie Schwartz College of Pharmacy and Health Sciences, LIU Brooklyn

William Burgos, Director, Writing Across the Curriculum, LIU Brooklyn

Liz Ciabocchi, Associate Vice President for Online Learning, Office of Academic Affairs; Chair of the University TLI Advisory Committee

Angela Cornwell, Assistant Professor of Library Science, B. Davis Schwartz Memorial Library, LIU Post

Margaret Cuonzo, Associate Professor of Philosophy, Conolly College of Liberal Arts & Sciences, LIU Brooklyn

Jon Fraser, Professor of Theatre, Film & Dance, School of Visual & Performing Arts, LIU Post

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Gladys Schrynemakers, Associate Provost, LIU Brooklyn

David Spierer, Associate Professor of Sports Sciences, School of Health Professions, LIU Brooklyn

Norm Sutaria, Instructional Designer, Office of Academic Affairs – LIU Brooklyn

Ingrid Wang, Associate Professor and Director, LIU Brooklyn Library

Mary Westermann-Cicio, Associate Professor of Library Science, Palmer School of Library & Information Science, College of Education, Information & Technology, LIU Post