## Office Depot Network Application

Office Depot and Long Island University introduce a new technological program that makes ordering office supplies more efficient. Through the use of your existing computer system, you are able to shop for your supplies, place and order and create or maintain a record without ever generating any paperwork.

Here are just a few more of the benefits and advantages of this program:

- $\sqrt{\text{Easy to learn.}}$
- $\sqrt{\text{Easy to use.}}$
- √ Generates less paperwork.
- $\sqrt{}$  No catalogs and fax forms to store.
- $\sqrt{N}$  No additional computer hardware or software required.
- $\sqrt{}$  Browse the catalog electronically using key words, descriptions, Office Depot item number or manufacturer number.
- √ Long Island University's discounted price listed right on the screen.
- √ Product features and picture on command.
- √ On-screen customized order forms.
- $\sqrt{}$  Greater order processing efficiency.
- √ Previous orders stored in individual electronic library.

To have your access set-up, please fill in the below information and return to:

First and Last Name:	
Department Name:	Floor or Room Number:
Building Name:	Campus:
Telephone #:	Fax #:
E-Mail Address:	Budget Account Number:
Department Head Approval:	
Budget Approval:	