

## Marriage and Family Therapy INTERNSHIP PLANNING FORM

*Please fill out this form with your contact information so that we can start making a list of prospective Mental Health Counseling interns for next semester. Note that this is an important step in the Mental Health Counseling placement process. Keep in mind that before you can be approved for a placement, you will need to meet with Dr. Haley-Banez, Program Director and have her authorize your readiness for an internship. She will need to sign off on your program plan as well as this sheet before your placement can be finalized!!*

After seeing Dr. Haley-Banez, please make an appointment with Ms. Marie Gross at 914 831-2716 and bring the approved form with you. You can also hand in or FAX [914- 251-5959] the completed form to one of the following individuals:

Marie Gross, Director of Field Placement and Outreach at [Marie.Gross@liu.edu](mailto:Marie.Gross@liu.edu)  
Sheila McCluskey, Administrative Assistant at [Sheila.McCluskey@liu.edu](mailto:Sheila.McCluskey@liu.edu)

When your form has been received you will be contacted by the Office of Field Placement for an appointment to meet with Mrs. Gross, the Director of Field Placement.

Name:

LIU Student ID #:

Semester in which you plan to do your internship: \_\_\_\_\_

Month/Year you have completed all your course work: \_\_\_\_\_

Have you been fingerprinted: Yes \_\_\_\_\_ No \_\_\_\_\_

Your preferred e-mail address: \_\_\_\_\_

Your phone number: cell: \_\_\_\_\_ home: \_\_\_\_\_ work: \_\_\_\_\_  
(please star your preferred number)

Your mailing address: \_\_\_\_\_

Agencies/Type of Agency you may be interested in:

\_\_\_\_\_  
\_\_\_\_\_

Dr. Haley-Banez Signature \_\_\_\_\_

Date \_\_\_\_\_