

C.W. Post – Academic Conduct
Academic Misconduct Form

The following form is to be completed by an instructor when he or she has identified an alleged violation of the Academic Conduct Policy. Please refer to the *Student Handbook* - Academic Conduct Policy section - for additional information.

Instructor Information:

Last Name	_____	First Name	_____
Department	_____	Chair	_____
Contact #	_____	Email	_____@liu.edu

Student Information:

Last Name	_____	First Name	_____
Class	_____	Section	_____
Student ID Number	_____		

Please provide a narrative of alleged academic misconduct incident. Be sure to include the following information: date of discovery of alleged violation; date / details of all exchanges with student; penalty assigned and justification; the University action instructor is requesting and why. Attach narrative to this form.

Please forward with this form and, if applicable, copies of any and all additional documents or evidence regarding the above narrative. Student will be provided with a copy of this form if an appeal is generated.

For Office Use Only:

Date Received by Chair or Program Director _____
Total Number of Pages Attached to Original Request _____

Chair/PD Copy (White) Instructor Copy (Yellow) _____ (Pink)