



**Office of Study Abroad**

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Congratulations on your decision to study abroad. Now that you have been accepted to your program, you must complete this form which is comprised of 2 sections.

**PLEASE NOTE THAT YOUR SIGNATURE IS REQUIRED IN BOTH SECTIONS:**

**Section 1: Confirmation of Acceptance for Study Abroad**

**Section 2: Conditions of Participation for Programs Abroad**

**SECTION 1: Confirmation of Acceptance for Study Abroad**

- For all non-LIU programs, attach a copy of the official acceptance letter/email from the Program to form

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_ ID# \_\_\_\_\_

Program: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

City Abroad: \_\_\_\_\_ Country Abroad: \_\_\_\_\_

Program start date: \_\_\_\_\_ Program end date: \_\_\_\_\_

**Passport Information:** In most countries abroad, your passport must be valid for 6 months past the program end date.

Passport Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Country of citizenship: \_\_\_\_\_

Will you be traveling on a U.S. Passport? \_\_\_\_\_

If no, indicate country of issue \_\_\_\_\_

**\*\* Attach copy of Passport to form**

***\*For Non-LIU Programs***

Program Contact Abroad: Organization: \_\_\_\_\_

Program emergency contact abroad (name): \_\_\_\_\_

Email address: \_\_\_\_\_

Program emergency contact phone: \_\_\_\_\_

Address Abroad: \_\_\_\_\_ City/ Country: \_\_\_\_\_

## Student Confirmation:

- I confirm that I have read and will adhere to the criteria of successful academic completion of “The Program” (indicated above and referred to herein as the Program) as delineated by the Program and by LIU.
- I agree to notify the LIU Office of Study Abroad should my GPA decline between the date of acceptance and the start of the Program.
- I agree to notify the LIU Office of Study Abroad should disciplinary action be imposed upon me by LIU between date of acceptance and the start of the Program.
- I agree to notify the LIU Office of Study Abroad and the Program in writing should I decided to withdraw from the Program after the date of Acceptance.
- I understand that if I withdraw from the Program I will be subject to the withdrawal and refund policies of both LIU and the Program.

Student name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If participant is under the age of 18, this form must be signed by a parent or guardian.*

Signature of Parent of Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

***In accordance with FERPA, the University will disclose to parents information from the academic records of a student provided the University has on file written consent of that student. By your signature, you authorize the release of Study Abroad program registration and financial information to the person(s) indicated below.***

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent/Guardian:** Include all parents/guardians you would like to receive pertinent information for LIU Study Abroad

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Relationship: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip code: \_\_\_\_\_

Zip code: \_\_\_\_\_

## SECTION 2: Conditions of Participation for Programs Abroad

- Students participating in Programs Abroad are expected to adhere to the LIU Student Code of Conduct and the terms set forth in this Agreement.
1. I understand that I am responsible for my own actions, activities, and behavior while participating on a Program Abroad.
  2. I agree to assume responsibility for all elements of my personal preparation for overseas study, including the completion of all supplementary materials and forms, participation in mandatory orientation at LIU and abroad, and other requirements as detailed by the program or LIU.
  3. I understand that it is my responsibility to secure my passport and, if necessary, a visa. I understand that without a valid passport and/or visa, I will not be permitted to participate in a Program Abroad.
  4. I understand that I am expected to remain in good standing at LIU. I am aware that my academic and disciplinary records may be reviewed prior to departure and that if my record indicates a significant decline in my GPA or disciplinary sanction prior to departure; I may be withdrawn from the program.
  5. I understand that participants who are alleged to have violated the Undergraduate Student Conduct Code, the policies of the program, and/or standards of academic integrity while abroad will be reported to the program director and the LIU Director of Study Abroad. If a violation is determined to have occurred, the program director in collaboration with the LIU Director of Study Abroad will take appropriate disciplinary action, which may include immediate dismissal from the program.
  6. Semester/Year Study Abroad Students Only: I understand that I am required to enroll in the equivalent of a 12 credit course load to maintain my status as a full-time student while abroad. I agree to notify the LIU Office of Study Abroad if I have academic issues or must enroll in fewer than 12 credits.
  7. I will give serious consideration to my health and personal circumstances when applying for or accepting a place on a Program Abroad.
  8. I understand that I am obligated to comply with local laws and customs while abroad. I acknowledge that conduct considered unacceptable to LIU include, but is not limited to, excessive consumption of alcohol; loud and/or abusive behavior; sexual harassment; criminal conduct of any kinds, including the purchase, sale, possession or use of drugs other than prescribed medication for legal medicinal purpose. I agree that failure to comply with these expectations may lead to my immediate dismissal from the program abroad. I agree to notify LIU if I have any disciplinary or legal issues.
  9. I understand that if I am dismissed from the program for cause, I will receive no refund and will not receive credit for coursework completed on the program abroad. I also acknowledge that I am responsible for any costs incurred by early dismissal.
  10. I understand that if, after accepting placement by signing below, I voluntarily withdraw from the program, I am responsible for any non-refundable deposits and program costs as determined by LIU and the program provider at the time of my withdrawal.
  11. I acknowledge that LIU reserves the right to cancel or suspend a program for any reason without prior notification. In the event of cancellation or suspension of the program, LIU agrees to make every effort to provide participants with information in a timely manner.
  12. I understand that the LIU Director of Study Abroad may withdraw students from overseas programs for a violation of these conditions for participation or for conduct that could bring LIU and/or the Program Abroad into disrepute.

**By signing below, I understand and consent to the terms of this Agreement:**

Student name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If participant is under the age of 18, this form must be signed by a parent or guardian.*

Signature of Parent of Guardian: \_\_\_\_\_ Date: \_\_\_\_\_